

# Notice of meeting and agenda

## Policy and Sustainability Committee

**10.00 am Tuesday, 1st December, 2020**

Virtual Meeting - via Microsoft Teams

This is a public meeting and members of the public are welcome to watch the live webcast on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

### Contacts

Email: [jamie.macrae@edinburgh.gov.uk](mailto:jamie.macrae@edinburgh.gov.uk) / [louise.p.williamson@edinburgh.gov.uk](mailto:louise.p.williamson@edinburgh.gov.uk)

Tel: 0131 553 8242 / 0131 529 4264

## **1. Order of Business**

---

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of Interests**

---

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

---

- 3.1 If any

## **4. Minutes**

---

- 4.1 Minute of the Policy and Sustainability Committee of 10 November 2020 – submitted for approval as a correct record 7 - 20

## **5. Forward Planning**

---

- 5.1 Work Programme 21 - 26
- 5.2 Rolling Actions Log 27 - 54

## **6. Business Bulletin**

---

- 6.1 Business Bulletin 55 - 62

## **7. Executive Decisions**

---

<b>7.1</b>	Police Scotland - City of Edinburgh Division Update – Report by the Chief Executive	63 - 94
<b>7.2</b>	Adaptation and Renewal Programme – Report by the Chief Executive	95 - 112
<b>7.3</b>	Climate Emissions Analysis and 2030 Sustainability Strategy Approach – Report by the Chief Executive	113 - 134
<b>7.4</b>	End Poverty in Edinburgh Delivery Plan 2020-30 – Report by the Chief Executive	135 - 170
<b>7.5</b>	Best Value Assurance Audit – Report by the Chief Executive	171 - 230
<b>7.6</b>	Mobile Library Service Feasibility Study – Report by the Chief Executive	231 - 236
<b>7.7</b>	Edinburgh Economy Strategy – Report by the Executive Director of Place	237 - 258
<b>7.8</b>	Short Term Lets: Scottish Government Consultation on a Licensing Scheme and Planning Control Areas in Scotland – Report by the Executive Director of Place	259 - 266

## **8. Routine Decisions**

---

<b>8.1</b>	Chief Social Work Officer's Annual Report 2019-20 – Report by the Chief Social Work Officer	267 - 342
<b>8.2</b>	Welfare Reform Update – Report by the Executive Director of Resources	343 - 356
<b>8.3</b>	Contact Centre Performance - January to September 2020 – Report by the Executive Director of Resources	357 - 366
<b>8.4</b>	Energy Management Policy for Operational Buildings - Annual Report – Report by the Executive Director of Resources	367 - 374

<b>8.5</b>	Council Health and Safety Policy – Report by the Executive Director of Resources	375 - 394
<b>8.6</b>	Council Smoke Free Policy – Report by the Executive Director of Resources	395 - 428

## **9. Motions**

---

**9.1** If any

### **Andrew Kerr**

Chief Executive

## **Committee Members**

---

Councillor Adam McVey (Convener), Councillor Cammy Day (Vice-Convener), Councillor Robert Aldridge, Councillor Kate Campbell, Councillor Nick Cook, Councillor Neil Gardiner, Councillor Gillian Gloyer, Councillor Graham Hutchison, Councillor Lesley Macinnes, Councillor John McLellan, Councillor Melanie Main, Councillor Rob Munn, Councillor Ian Perry, Councillor Alex Staniforth, Councillor Susan Webber, Councillor Donald Wilson and Councillor Iain Whyte

## **Information about the Policy and Sustainability Committee**

---

The Policy and Sustainability Committee consists of 17 Councillors and is appointed by the City of Edinburgh Council.

## **Further information**

---

If you have any questions about the agenda or meeting arrangements, please contact Jamie Macrae, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 553 8242 / 0131 529 4264, email [jamie.macrae@edinburgh.gov.uk](mailto:jamie.macrae@edinburgh.gov.uk) / [louise.p.williamson@edinburgh.gov.uk](mailto:louise.p.williamson@edinburgh.gov.uk).

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to <https://democracy.edinburgh.gov.uk/>.

## Webcasting of Council meetings

---

Please note this meeting may be filmed for live and subsequent broadcast via the Council's internet site – at the start of the meeting the Convener will confirm if all or part of the meeting is being filmed.

The Council is a Data Controller under the General Data Protection Regulation and Data Protection Act 2018. We broadcast Council meetings to fulfil our public task obligation to enable members of the public to observe the democratic process. Data collected during this webcast will be retained in accordance with the Council's published policy including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's internet site.

Any information presented by individuals to the Council at a meeting, in a deputation or otherwise, in addition to forming part of a webcast that will be held as a historical record, will also be held and used by the Council in connection with the relevant matter until that matter is decided or otherwise resolved (including any potential appeals and other connected processes). Thereafter, that information will continue to be held as part of the historical record in accordance with the paragraphs above.

If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services ([committee.services@edinburgh.gov.uk](mailto:committee.services@edinburgh.gov.uk)).